

TIBBERTON PARISH COUNCIL

MINUTES OF MEETING HELD THURSDAY 8th FEBRUARY 2024, 7.30PM The New Village Hall, Vardroe Way, Off Hawthorn Rise, Tibberton, Droitwich, WR9 7TG.

Council Members present: Cllr Robbie Hazlehurst, Chair
Cllr Sarah Harfield, vice-Chair
Cllr Liz Morton
Cllr Margaret Rowley
Cllr Helen Savage

Council Members absent: Cllr Trevor Knight & Cllr June Woodland

In attendance: Rachel Hinton-Jones Clerk and Responsible Finance Officer (RFO)

1. Chair's Welcome

The Chair opened the meeting and welcomed two members of the public.

2. Apologies. Cllr Trevor Knight, Cllr June Woodland, Cllr Marc Bayliss (Worcs CC) Rich Minor (Neighbourhood Watch) & Rob Grimer (Public Rights of Way Officer & Parish Hall Chair)

3. Declarations of interest.

None.

4. Written requests for dispensation.

Cllr Margaret Rowley has declared Other Registerable Interests. The request was clearly set out and understood by full members of the Council. Dispensation was considered and granted at this meeting, with consideration to the following:

- a. The nature of the Councillor's declared interest.
- b. The need to maintain public confidence in the Council's conduct of business.
- c. The possible outcome of the proposed vote.
- d. The need for efficient and effective conduct of the Council's business.
- e. Any other relevant circumstances.

Having been granted a dispensation Cllr Margaret Rowley remained in the meeting.
(Appendix A p6)

5. Public forum.

- a) To receive an update on the SmartWater kit distribution progress.
 - The target of 70% of households registered has now been achieved, with a drive to register a further 28% of the remaining households. The signage for the village is due to be installed on the 8th of February 2024 in accordance with the highway's guidelines throughout the village.
- b) Update regarding matters raised by Members of the Public at previous Council Meetings
Bridge Signage Audit and other Highways matters:
 - I. The Chair reported that he had again chased the Highways Manager regarding the promised provision of additional Bridge weight limit restriction signage which are scheduled to be positioned before the Crowle turn and before the turn into Green Lane coming from Droitwich.

II. Hawthorn Rise Open Space - Parish Council will consult with residents regarding the use of the area as part of the consultation to take place regarding the Neighbourhood Plan in April 2024

III. Works to footpath between Hawthorn Rise & Plough Road. Despite Taylor Wimpey having been chased by the Chair we are still awaiting a copy of the annual schedule of maintenance.

c) An opportunity for parish residents to raise matters of interest or concern.

- A member of the public asked if the ICO certificate can be displayed within the visible notice boards.

The ICO certificate has been published on the Parish Council website. It is not a requirement for it to be published anywhere else

- It was asked what the likelihood would be that the bridge weight remains at the 3 Ton weight.

This is currently under discussion by the Canal & River Trust and Worcestershire Highways.

- A member of the public asked why the Public Liability insurance certificate for the Village Hall is not currently on display in the hall notice boards.

Whilst this is not a statutory requirement the Chair of the Village Hall Management Committee stated that she would review the position. A member of the public asked why apologies have been noted for non councillors. **The Chair stated this has been done to ensure transparency for all known/expected attendees.**

- It was asked what the payroll provider charges, and why this is not on the payment schedule.

It was confirmed this is a fixed monthly direct debit cost of £16.68 for the period of the contract, and therefore does not appear on the payment schedule the Councillors are requested to approve monthly.

- Point raised regarding the Lengthsman duties, and the time taken to clean out drains of ½ hour

This was noted.

- A member of the public shared that the new Rev Richard Sandmond had now been appointed. The official licensing will take place at Hanbury Church on Sunday 3rd March 2024. An official invitation will be issued to the Parish Council for the Chair to attend.

Chair received a verbal invitation and attended the Licensing of Rev Richard Sandmond to represent the Council.

d) To receive a report or update from any community representatives.

i. County Council

Application for the divisional fund grant of £3k has been submitted. The Parish Council are looking to allocate these funds to a new solar powered VAS sign and a Defibrillator to be located at the New Village Hall.

ii. District Council

Cllr Margaret Rowley updated on the following:

Director of Planning and Infrastructure, Ian Macleod (formerly with Birmingham City Council) has now started.,

Council Tax Increase- There will be a 2% increase in the District Council's budget.

Act on Energy, Home Upgrade Grant (Phase 2) The Home Upgrade Grant (HUG2) is for people who don't have access to mains gas to heat their homes. However, households are still eligible for the scheme if they are connected to mains gas for something other than heating (such as cooking). The Grant will pay for a range of energy efficiency measures including insulation and heating upgrades. This scheme is now OPEN.

More information can be found at: <http://www.actonenergy.org.uk/>

- iii. **Police** - SNT Droitwich Town East and Rural East- PCSO Vicky Elliott confirmed nothing to report this month.
- iv. **Canal & River Trust**- It was reported that it is brown hairstreak butterfly egg survey time again and that the Canal & River Trust are also going to be at the orchard planting a few more fruit trees and would love it if anyone from the village (and beyond!) might like to join us.
Please share the below Eventbrite links with anyone who might be interested in coming along to either survey for the brown hairstreak eggs on Friday 9th February or to plant trees with us on Saturday 17th February.

<https://www.eventbrite.co.uk/e/tibberton-orchard-brown-hairstreak-egg-survey-tickets-803827037307>

<https://www.eventbrite.co.uk/e/tibberton-orchard-fruit-tree-planting-tickets-803866284697>

- v. **Neighbourhood Watch**- Membership of NHW is static at around 40% of households. Further drives to increase membership will take place throughout the year but the more members the village has, the stronger the collaboration & support it receives from NHW. An early meet up with WM police is planned, to establish the best routes for action & liaison for certain incidents. Feedback to follow.
Following a successful roll out of the SmartWater initiative, the 'free' signage, funded by the Police & Crime Commissioner has been erected around the village. This is a proven visual deterrent and has been possible, thanks to Parish Council funding & a positive start by the village. A big thank you to everyone that invested time & effort in getting this over the line. Packs are still available if households want to receive a free kit, they should send a request to communiitysafety@wychavon.gov.uk.
- vi. **Speed Watch**- Due to the poor weather the scheme has not been operating for the last couple of months.
- vii. **Public Rights of Way**- Rob Grimer to review the alleged blocked footpath at the rear of The Forge in Plough Road which restricts access to the footpath leading to Foredraught Lane.

6. **To approve the draft minutes** of the Council meeting held 11th January 2024, to then be signed as a true record by the Chair, **all proposed and agreed** (**Appendix B p7-11**)

7 **Planning To comment on any planning application consultations notified by the Planning Authority and note any updates.**

- a) To comment on any planning application consultations notified by the Planning Authority and note any updates. [Planning Weekly List - Wychavon District Council](#)
- b) **Potential Plough Road Application:** A discussion took place regarding the potential planning application from Rural Planning for a site in Plough Road adjacent to Romsley (**see attached Item 1 page 12**) following which it was agreed to await the application prior to making any formal comments on behalf of the PC.
- c) The latest planning list from Wychavon did not impact on the village.
- d) It was reported that a planning application was not required for the New Village Hall brown signage. This will be installed as soon as possible.

8. **Updates to previous Parish Council business**

- a) **Request from the School for additional parking restrictions on Plough Road.** Note: A meeting took place on Thursday 1st February 2024 with the school to understand their concerns more fully prior to formally submitting the Parish Council's response to the consultation. County Cllr Marc Bayliss was also in attendance. Tibberton Parish Council fully support the proposal for:
 - I. Additional double yellow lines opposite the school from Evelench Lane until the end of the Medes.
 - II. Double yellow lines by the bus stop
 - III. The Parish Council does not support double yellow lines along the western stretch of Plough Road from Hawthorn Rise to the school.

9. **Finance:**
- a. Budget position for 2024/25 was agreed and confirmed by the Parish Council on 11th January 2024
 - b. The next Strategy & Finance meeting is at **7.00pm on Thursday 4th April 2024.**
 - c. To approve the payments schedules for 21/01/24 & 26/01/24. **Approved (Appendix C p13-14).**
10. **Committees:**
- a. Neighbourhood Plan Working Group verbal update-
Neighbourhood Plan meeting will be held on Monday 26th February at 7pm. A further invitation to join this working group will be published in the next edition of the Tibby Times. The event boards are currently being reviewed for the consultation event to be held on **20th April 2024, 2pm to 5pm**
11. **Tibberton Village Hall (New)**
- Still waiting for information regarding the installation of the village hall signage on Plough Road from Worcestershire Highways.
 - Chair Robbie Hazelhurst and Cllr Helen Savage have now met to review works that are the responsibility of TPC, which include; securing the site on the southern boundary with fencing, improving the lighting in the main hall to ensure its suitability for private functions and parties, provision of override switches in the meeting rooms to allow the lighting to be controlled for presentations, the provision of an external sensor for the car park lighting. . These works will be prioritized as required in conjunction with the Village Hall Management Committee. The lighting is a priority to support future events. Helen Savage is currently obtaining a quote. The fencing at the rear of the village hall is a concern around security. Quotes have been received from HFN, the existing Landscape company, who have also provided competitive quotes to the Village Hall Committee as part of their Rural Fund application to Wychavon Council.
 - **To consider a request from the Village Hall Management Committee (VHMC) to install external collection storage lockers on site.** Following discussions, concerns were shared about the potential traffic, and impact on neighboring properties in Hawthorn Rise and Vardoe Way particularly late at night as this is a 24-hour facility where parcels can be collected or dropped off. It was agreed that the VHMC should arrange for the Storage company to carry out a site survey to enable further detailed discussions with the Parish Council to take place. As a minimum there is an expectation from the Parish Council that a survey of residents likely to be impacted in Hawthorn Rise and Vardoe Way would need to be undertaken by the VHMC before any agreement could be agreed by the Council.
12. **Items for decision or further consideration**
- a. School Transport – Representatives from Worcestershire County Council including Cllr Marc Baylis to be invited to a future meeting of the Council.
 - b. To update on the litter bin provision in Tibberton Village following proposals and suggestions from residents. Further collaboration to take place with Wychavon District Council on what is required and to propose a further review.
13. **Review of correspondence** including emails received not mentioned elsewhere:
- FOI request received on 21st January 2024. Response issued on 28th January 2024. Reference No: **TPC 21.01.24-01**
 - ICO renewal and certificate published on website.
14. **Parish Hall Conversion to Community Hub and Shop**
- The Charity Commission has reported that the Objects of the Charity are in the process of being changed. Rob Grimer confirmed that this is still in progress and will follow up at the end of February 2024. There is a 3 month timeline to do this.

15. Members to put forward items for discussion at future meetings.

- Litter Bin Update
- Official Opening of the New Village Hall
- Update on the Spring Edition of the Tibby Times
- Police update
- Community Safety event- To be organized by Wychavon Community Safety Team. Faye to confirm dates. To also incorporate the Bike marking scheme.

16. Date and time of next meeting – 14^h March 2024 @7:30pm

Apologies received from Cllr Robbie Hazlehurst, Chair, for this meeting. Cllr Sarah Harfield, Vice-Chair, will Chair this meeting.

17. Programme of Committee and Working Groups for March 2024 (Appendix D p15)

This meeting ended at 8:28pm

.....
Signed as a true and accurate record by the Chair

.....
Date

Tibberton Parish Council Members

Cllr Robbie Hazlehurst, Chair. Cllr Sarah Harfield, vice-Chair.

Cllr Trevor Knight, Cllr Liz Morton, Cllr Margaret Rowley, Cllr Helen Savage, Cllr June Woodland.

TPC - Agenda Item 4
8.2.24

DISPENSATION REQUEST FORM

Please give full details of the following in support of your application for a dispensation. If you need any help completing this form please contact the parish clerk.

Your name	Margaret Rowley
The council business/matter for which you require a dispensation (refer to agenda item number if appropriate)	Matters involving Tibberton Community Land Trust
Details of your interest in that council business/matter	Trustee/ Director of Tibberton Community Land Trust Ltd
Date of meeting or time period (up to 4 years) for which dispensation is sought	Up to May 6 th 2027
Dispensation requested to participate, or participate further, in any discussion of that council business/matter by that body	Yes
Dispensation requested to participate in any vote, or further vote, taken on that council business/matter by that body	No
REASON(S) FOR DISPENSATION	
33 a) without the dispensation the number of persons unable to participate in the transaction of council business/matter would be so great as to impede the transaction of the council business/matter	
33b) without the dispensation the representation of different political groups would be affected so as to alter the likely outcome of any vote	
33c) the dispensation is in the interests of persons living in the authority's area	The objects of TCTL include the establishment, maintenance or provision of public amenities and facilities for the benefit of the inhabitants of the Parish of Tibberton and all Parish residents are entitled to free membership. I have knowledge of these matters which could assist the Parish Council. I receive no pecuniary benefit in the role.
33e) that it is otherwise appropriate to grant a dispensation	
Reason :	

Signed: [Signature] Dated: 31.1.24

DECISION: Agreed as non Preliminary interest
 Dispensation Given: YES NO LENGTH OF DISPENSATION: 34 years / not exceed 4 years
 Date: 8.2.24 Minute Number: Item D - 8.2.24

Agreed non Preliminary interest Proposed

All minutes are draft until agreed
at the next or subsequent meeting.

TIBBERTON PARISH COUNCIL

MINUTES OF MEETING HELD THURSDAY 11th January 2024, 7.30PM The New Village Hall, Vardroe Way, Off Hawthorn Rise, Tibberton, Droitwich, WR9 7TG.

Council Members present: Cllr Robbie Hazlehurst, Chair
Cllr Trevor Knight
Cllr Liz Morton
Cllr June Woodland
Cllr Margaret Rowley
Cllr Helen Savage

Council Members absent: Cllr Sarah Harfield, vice-Chair.

In attendance:

Rachel Hinton-Jones Clerk and Responsible Finance Officer (RFO)
Three members of the public

7. Chair's Welcome

The Chair opened the meeting and welcomed three members of the public.

8. Apologies. Cllr Sarah Harfield, vice-Chair.

9. Declarations of interest.

None.

10. Written requests for dispensation.

No requests for dispensation have been received.

11. Public forum.

- e) To receive an update on the SmartWater kit distribution progress.
 - The target of 70% of households registered has now been achieved. Extensive work was carried out to achieve this. Chair Robbie Hazlehurst thanked everyone for all their hard work. The signage for the village is now in the process of being printed and will be displayed in accordance with the highway's guidelines throughout the village.
- f) Update regarding matters raised by Members of the Public at previous Council Meetings
 - I. Bridge Signage Audit and other Highways matters: - Meeting held with WCC Highways Manager on 17 November when it was agreed that:
 - I. All the existing Bridge signs would be revisited to ensure they were blanked out. This is currently in progress and some signs have been replaced.
 - II. Further temporary weight limit signs would be positioned before the Crowle turn and before the turn into Green Lane coming from Droitwich.
 - III. Drainage issues: Highways have agreed to get the drains cleaned out on Plough Road opposite Court End House and to investigate

whether there is a need to install an additional gulley outside Old Park and Wychwood. Discussions are still taking place with the County Council and Wychavon district Council to look at all problem areas, and support to contact landowners where it is their responsibility.

- II. Concerns about speed in the Village: - Meeting was held with Cllr Marc Baylis on 1 December to consider the issues. Cllr Marc Baylis agreed to consult with his colleagues on the following matters, and to provide a further update for the meeting in February 2024. The points below have been raised with highways, and a review in place regarding double white lines:
 - I. Provision of a 40-mph buffer zone prior to the 30-mph zone at both ends of the village.
 - II. Speed monitoring by Highways at both ends of the village.
 - III. Provision of Roundel signs on the road to remind drivers of the speed limit.
 - IV. Provision of Slow signs on the roads at locations to be agreed.
 - III. Hawthorn Rise Open Space Hedges and use by young people: - Meeting was held with Jon Hulbert, Wychavon's Senior Parks & Open Spaces Officer on 7 December to discuss the issues. As a result, John has agreed:
 - I. To get the hedge on the Hawthorn Rise side of the open space cut to the height of the fence. These hedges have now been cut.
 - II. Subject to further consultation by the Parish Council with residents, agreed in principle to the area being used by children for recreational activities including football and basketball/netball. The Parish Council will consult with residents regarding the use of the area as part of the consultation to take place regarding the Neighbourhood Plan in March 2024
 - IV. Hawthorn Rise Grit Boxes to be changed from green to yellow. Following a meeting with the Highways Officer it was noted that the bins could not be changed from green to yellow because the criteria used by WCC Highways for the change would not be met. The Parish Council has recently purchased a further 4 bins to be located around the Village and will be responsible for keeping them topped up. No further change to date.
 - V. The path under the railway bridge is really overgrown – update from Footpath Officer and Lengthsman follows that this is not a Public Right Of way.
 - VI. Works to footpath between Hawthorn Rise & Plough Road. Works have been completed but are still awaiting a copy of the annual schedule of maintenance from Taylor Wimpey. Schedule of work to followed up.
- g) An opportunity for parish residents to raise matters of interest or concern.
- A member of the public asked if the gifted funds to TCLT of £25k. has been ring fenced as restricted funds? It was confirmed that this has been identified for capital expenditure only.
 - A dangerous branch in the road, can this be looked at by the Lengthsman. This will be shared with the Lengthsman, however due to the position this is potentially a highways issue. Note: this has since been removed
 - Trees behind village hall, what is happening about these? Chair Robbie Hazlehurst confirmed work is currently being undertaken by the landowner and that there has been a significant reduction to date.

The matter is kept under review.

II. To receive a report or update from any community representatives.

- i. County Council - No update apologies from Barry Barnes
- ii. District Council

Cllr Margaret Rowley updated on the following:

Director of Planning and Infrastructure, Ian Macleod (formerly with Birmingham City Council) is due to start on 1st February.

Draft Design Codes, public consultation has started into proposed design codes which developers will be required to adhere to. Tibberton is included in the Pershore Area Code. The guides are accessible on Wychavon's web site. This will also be discussed at the Neighbourhood Planning meeting on Monday 15th January 2023.

Flooding/Rainfall: There were 14 flood alerts recorded across Worcestershire in the first week in January. The total rainfall recorded by the Civic Centre weather station in Pershore for 2023 was 1036mm, the first time it has exceeded 1m for at least 60 years.

Local Nature Recovery Strategy (LNRS): Worcestershire County Council is working with district councils and other partners to develop a statement of biodiversity priorities and a habitat map that will become a special plan for nature's recovery across the county. It will highlight existing areas of good quality habitat and opportunities to re-create, reconnect and restore even more. A consultation on these issues which seeks views to inform the preparation of a draft strategy and the content of a local habitat map will be launched on 15th January and will run for six weeks. Further details can be found at www.worcestershire.gov.uk/LNRS. Mentions for Tibberton could include the Community Orchard (brown hairstreak butterfly) and Curlew on Plough Meadow.

Community Legacy Grants: Expressions of interest opened on 8th January with a submission date of 20th February.

- iii. Police - SNT Droitwich Town East and Rural East- PCSO Vicky Elliott confirmed nothing to report this month.
- iv. Canal & River Trust- Community Day to take place in February 2024, date to be confirmed.
- v. Neighbourhood Watch- No update received.
- vi. Speed Watch- Due to the weather the volunteers have not been present for the last couple of months. Data received from the Police:
 - 16,397 vehicles were recorded, with 444 vehicles speeding over the 30mph limit. 67 speed watch events carried out, with a recording of 245 vehicles per hour, a % of 2.7% of vehicles speeding. 53 mph was the highest speed recorded.
- vii. Public Rights of Way- No update received.

12. To approve the draft minutes of the Council meeting held 14th December 2023, to then be signed as a true record by the Chair, **all proposed and agreed** (Appendix A p6-11)

8 Planning To comment on any planning application consultations notified by the Planning Authority and note any updates.

- e) Planning application for Kenosha Ref W/23/02074/PIP has been refused, and significant reasons for refusal.
- f) The latest planning list from Wychavon did not impact on the village.
- g) No planning application required for the New Village Hall brown signage. This will be installed as soon as possible.
- h) Neighbourhood planning meeting will be held on Monday 15th January at 7pm.

18. Updates to previous Parish Council business

- a) Audit on weak bridge signage, to agree future signage to be jointly undertaken with Worcestershire Highways – Nov 23 in progress. See Note above.

- b) Response to the Request from the School for additional parking restrictions on Plough Road. It is proposed that a meeting be held with the school to understand their concerns more fully prior to formally submitting the Parish Council's response to the consultation. The headteacher will send appointment details after the Christmas holidays. To follow up meeting date and time.

19. Finance:

- a) The next Strategy & Finance meeting is on 11th January 2024 @ 6:30pm
b) Review of annual budget shared at this meeting to approve the budget and precept value for 2024/25. **All proposed and agreed.** (Appendix B p12)
c) The final return for the precept value to be submitted to Wychavon District council by the Clerk before the deadline date of 26th January 2024.
d) To approve the payments schedule (Appendix C p13-p20). **Agreed**

20. Committees:

- a) Strategy & Finance: Preparation of the 2024/25 budget took place on 04/12/2023 with ratification by all members held on 11/01/2024.

21. Tibberton Village Hall (New)

- Waiting for Highways to approve the location of the village hall signage.
- Sensors are to be installed on the external lights to the car park, so they are lit when the hall is in use at night, to improve the safety of users. Quotes currently being sourced.
- The fencing at the back of the new village hall to be reviewed.
- Chair Robbie Hazelhurst and Cllr Helen savage to review list of works that are the responsibility of TPC, not the TCLT. This to be agreed within the next 4 weeks.

22. Items for decision or further consideration

- a) School Transport – Representatives from Worcestershire County Council including Cllr Marc Baylis is to be invited to the next meeting of the Council to provide an update.
b) Litter bin provision in Tibberton Village following current bin audit carried out by Cllr June Woodland identified that a further 2 bins would be required in the village, one at the new village hall, and one outside the old village hall. Cllr Margaret Rowley to make enquiries with Wychavon District Council regarding the additional requirements and the renewal of the existing bins to be one bin for all waste.

- 23. Review of correspondence** including emails received not mentioned elsewhere: Draft response to the BIODIVERSITY DUTY October [2023](#). Cllr Trevor Knight has amended the model policy and removed the sections not applicable to Tibberton parish Council. Applied additions where required. All agreed with the amendments suggested. Final copy to be issued to the Clerk as soon as.

24. Parish Hall Conversion to Community Hub and Shop

- Charity commission to change and review objectives.
- Next steps will be to set up a working group to explore the options and to carry out further consultation with villagers to confirm the desire/interest to make this work.
- The back of the village hall has now been cleared. To confirm if the Lengthsman Jeremy Moore has completed this.
- Further update to be provided at the next council meeting by Rich Minor/Rob Grimer.

25. Members to put forward items for discussion at future meetings.

None

26. Date and time of next meeting – 8th February 2024 @7:30pm

27. Programme of Committee and Working Groups for February & March 2024
(Appendix D p21)

18. Community Safety Event in February in the Village Hall

To be organized by Wychavon Community Safety Team. Faye to confirm dates.

This meeting ended at 8:25pm

.....
Signed as a true and accurate record by the Chair

.....
Date

Tibberton Parish Council Members

Cllr Robbie Hazlehurst, Chair. Cllr Sarah Harfield, vice-Chair.

Cllr Trevor Knight, Cllr Liz Morton, Cllr Margaret Rowley, Cllr Helen Savage, Cllr June Woodland.

Item 1



Payment sheet 26th January 2024

Invoices for payment to be approved at meeting: 11th January 2024					
Voucher no.	Invoice ref	Payee	Reason for payment	Gross amount	VAT reclaimable
V73	PE 22/01/24	Jeremy Moore	Worksheet period ending 22/01/24	256.00	
V74	TVH-2023-13	TCLT	Meeting 01/12/23 9-10am	7.00	0
V75	TVH-2023-19	TCLT	Meeting 14/12/23 18:30-19:30 Community Hub Meeting	7.00	0
Invoices now awaiting payment for work carried out since					

Date	Payee	UTB Transaction reference no.
V73	Jeremy Moore	349220930
V74	TCLT	284008054
V75	TCLT	134116480

Checked Unity Trust Bank system.

Rachel Hinton-Jones

Clerk/RFO 25/01/24

UTB Administrator, Rachel Hinton-Jones

Council signatory.....

Council signatory.....

Payment sheet 21st January 2024

Invoices for payment to be approved at meeting: 11th January 2024					
Voucher no.	Invoice ref	Payee	Reason for payment	Gross amount	VAT reclaimable
V70	PE 22/12/23	Jeremy Moore	Worksheet period ending 22/12/23	256.00	
V71	Month 9 120/SE70709	HMRC	P32 PAYE R Hinton-Jones Month 9 Dec	127.00	0
V72	Month 9 Pay	Rachel Hinton-Jones	Month 9 Dec	508.02	0
Invoices now awaiting payment for work carried out since					

Date	Payee	UTB Transaction reference no.
V70	Jeremy Moore	631721000
V71	HMRC	363375119
V72	Rachel Hinton-Jones	504174767

Checked Unity Trust Bank system.

Rachel Hinton-Jones

Clerk/RFO 21/01/24

UTB Administrator, Rachel Hinton-Jones

Council signatory.....

Council signatory.....

Appendix D

March 2024	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	
Parish Council meeting													7.30																			
Strategy & Finance																																
Communications/PR												7pm																				
Neighbourhood Planning WG																																
Strategic Planning WG																																