

# Tibberton Parish Council

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17th November 2022

Notice is hereby given that an Extra Ordinary Meeting of Tibberton Parish Council will be held on Monday 28<sup>th</sup> November 2022 at 19:30 hours in Tibberton Parish Hall when the business set out in the agenda below will be transacted. You are respectfully summoned to attend the meeting.

Yours faithfully

J Hill

Clerk and Responsible Financial Officer

The purpose of this meeting being to consider the local auditor's statutory recommendation dated 27th November 2020 and public interest report dated 31st March 2021 in relation to the late submission of the Annual Governance & Accountability Return (AGAR) for the year ending 31 March 2020, since these required public meetings were not held by the Council at the time of the receipt of the statutory recommendation or public interest report.

The statutory recommendation and the public interest report are available on the Parish Council website and can be found under Publications. Link to the website: : <https://e-services.worcestershire.gov.uk/MyParish>, scroll down to Tibberton the documents can be found under publications.

## 1. To Consider any Apologies for Absence

## 2. Notification of Declarations of Interest

- a. Register of Interests: Councillors are reminded of the need to update their register of interests
- b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature  
To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, must leave the meeting for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

## 3. Submission of Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011).

Written requests for the granting of a dispensation to be made to the Clerk in advance of the meeting.

## 4. Auditor – Statutory Recommendation

“The smaller authority should submit the approved Annual Governance & Accountability Return or Certificate of Exemption (if appropriate) for the year ended 31st March 2020 for our review within 7 days of the public meeting required as a result of this recommendation”.

Outcome: following receipt of the statutory recommendation and the public interest report, Tibberton Parish Council submitted the 2019/20 AGAR at the same time as the 31 March 2021 AGAR,

**Proposal:** Tibberton Parish Council has taken note of the recommendation.

28th November 2022

## **5. Auditor - Public Interest Report**

“We issued a statutory recommendation to the authority on 27 November 2020 that it should submit an approved AGAR or Certificate of Exemption (if appropriate) within 42 days of that letter.

As of 31 March 2021 no such return has been submitted to us. As a result, Tibberton Parish Council has failed in its statutory duties to account to its taxpayers for the use and safeguarding of their money.

We have now exhausted all options open to us to obtain an AGAR, and therefore have no option but to move towards certifying completion and bringing to an end our responsibilities as auditor for the year ended 31 March 2020. We have taken this decision reluctantly, as once completion is certified, public rights (such as the rights to inspect the accounting records and associated documents and to ask questions or make objections to the auditor) can no longer be exercised”.

Outcome: following receipt of the statutory recommendation and the public interest report Tibberton Parish Council submitted the 2019/20 AGAR at the same time as the 31 March 2021 AGAR.

**Proposal:** Tibberton Parish Council has taken note of the content of the Public Interest Report.

**6. Proposal:** Tibberton Parish Council resolves to ensure that they implement adequate end of year procedures to ensure a similar event does not happen in future.

**7. Proposal:** To approve the Minutes of this Meeting dated 28th November 2022.

**Members of the public and press are cordially invited to be present  
at the above meeting**